



FACT SHEET

SecurDOCS

SEMA's SecurDOCS is a hosted, on demand, web based Document Image Archive and Retrieval product, giving you high performance and high availability access to your imaged documents when and where you want them.

Software as a Service

SecurDOCS is delivered as Software as a Service and fully hosted meaning you don't need any additional infrastructure and you only pay for what you use.

Open API

An open API (application programming interface) can be used to directly integrate SecurDOCS in to your existing systems, intranet or web sites. Using the API you can upload documents, retrieve, adhoc and automatic distribute via email and fax, and administer settings.

Batch / Transactional Document Upload

The ability to upload documents either as a batch or transactionally is available via web services using an API. Document metadata is uploaded and documents are indexed ready for retrieval. Additionally documents can be electronically distributed to nominated recipients on upload.

A variety of document formats are supported including XML, PDF, TIFF, JPEG, DOC, CSV and TXT.



Advanced Security

SEMA implements several layers of security for all its online applications as a standard. We utilise a Secure Socket Layer (SSL) website data encryption for all online applications. In addition, a number of other security measures can be built into the system to limit access to only valid users. This includes both hardware security (firewalls, VPN, etc.) software security (data encryption, digital certificates, etc.) and user level Role based security.

Audit Trail

The system automatically records all actions made against archived documents (for example when it was retrieved and under which login) for added security.

Enterprise Document Archival

SEMA currently host over 160 million documents, over 8TB, through our enterprise level architecture.

The benefits to you

- **Access via API** – allows integration with existing systems using web services, XML and HTTPS
- **Open API** – allows for access to any function that is available through the GUI
- **SaaS** – Fully hosted, on demand, you don't require any additional infrastructure
- **DR / BCP** – guaranteed DR and BCP means your data is safe and you always have access
- **Web Based** – users can access documents from any web browser using IE6 equivalent or higher
- **High Level Security** - through 128 bit encryption, digital certificates and SSL

SEMA is Australasia's largest direct marketing company. No other company triggers more consumers to act. For 27 years we have helped our clients transform and grow through achieving consistently excellent returns on marketing spend.

For more information, visit www.semagroup.com.au